



## Platform

### Overview

The Force Systems Management module Platform process provides the ability to view, create, or update the platform information. The Platform is at the Force level, which means each of the Force Elements see the same platforms.

### Navigation

MASTER DATA MGMT > Platform > Platform page

### Procedures

#### Search for a Platform

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting



at any point of this procedure returns all fields to the default "All" setting.

1. In the Search Criteria box, narrow the results by entering one or more of the following optional fields:

### Search Criteria ^

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Platform

Description

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- Use  to select the Platform.
- Enter the Description in the field provided. *This is a 1,024 alphanumeric character field.*

2. Select . The Search Results panel opens, showing the list of Platforms.

### Search Results ^

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Grid Options ▾
+ Add
🗑 Delete
📄 Save
🔄 Reset

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	Platform Name ↑ ▾	Platform Description ▾	Remarks ▾
<input type="checkbox"/>	BPG123	BPG Test	BPG Test

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Selected 0/1
◀ ▶
100 ▾ items per page
1 - 1 of 1 items





## Add a Platform

### Search Results ^

Grid Options ▾
+ Add
Delete
Save
Reset

	Platform Name ↑ ▾	Platform Description ▾	Remarks ▾
<input type="checkbox"/>			
<input type="checkbox"/>	BPG123	BPG Test	BPG Test

Selected 0/2
◀ ▶
100 ▾ items per page
1 - 2 of 2 items

1. Select + Add. A new Search Results row appears.
2. Select  in the Platform Name column. An empty text field appears.
3. Enter the Platform Name in the field provided. This is a 30 alphanumeric character field.
4. Select  in the Platform Description column. An empty text field appears.
5. Enter the Platform Description in the field provided. This is a 1,024 alphanumeric character field.
6. Select  in the Remarks column. An empty text field appears.
7. Enter the Remarks in the field provided. This is a 1,024 alphanumeric character field.
8. Select . The new Platform saves, and is no longer editable.



## Update a Platform

1. Select  in front of the desired platform. *The row is highlighted, and  appears.*

### Search Results ^

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Grid Options ▾
 Add
 Delete
 Save
 Reset

	Platform Na... ▾	Platform Description ▾	Remarks ▾
<input checked="" type="checkbox"/>	BPG123	BPG Test	BPG Test

Selected 1/1
◀ ▶
100 ▾ items per page
1 - 1 of 1 items

2. Select  in the Platform Name column. *The Platform Name appears in an editable text field.*
3. Update the Platform Name, entering the revised name in the field provided. *This is a 30 alphanumeric character field.*
4. Select  in the Platform Description column. *The Platform Description appears in an editable text field.*
5. Update the Platform Description, entering the revised information in the field provided. *This is a 1,024 alphanumeric character field.*
6. Select  in the Remarks column. *The Remarks appears in an editable text field.*
7. Update the Remarks, entering the revised information in the field provided. *This is a 1,024 alphanumeric character field.*
8. Select . *The revised Platform saves, and is no longer editable.*



## Delete a Platform

1. Select  in front of the desired platform. *The row is highlighted, and  appears.*

### Search Results

Grid Options ▾ + Add Delete Save Reset

<input checked="" type="checkbox"/>	Platform Na... ▾	Platform Description ▾	Remarks ▾
<input checked="" type="checkbox"/>	BPG123	BPG Test	BPG Test

Selected 1/1 ◀ ▶ 100 ▾ items per page 1 - 1 of 1 items

2. Select . *The **Delete Platform** pop-up window appears.*



## Delete a Platform

### Overview

The Platform Delete process allows removal of a Platform from the Force Element.

### Navigation

MASTER DATA MGMT > Platform >  (desired record) >  > Delete a Platform pop-up window

### Procedures

#### Delete a Platform

Selecting  at any point of this procedure removes all revisions and closes the page. Selecting  retains the information and returns to the previous page. **Bold** numbered steps are required.

1. Select  in front of the desired platform. *The row is highlighted, and  appears.*

<input checked="" type="checkbox"/>	Platform Na...	Platform Description	Remarks
<input checked="" type="checkbox"/>	BPG123	BPG Test	BPG Test

Selected 1/1 | 100 items per page | 1 - 1 of 1 items

2. Select . *The **Delete Platform** pop-up window appears.*

**Delete Platform** ✕

Are you sure you want to delete this Platform?

History Remarks





3. Enter the History Remarks in the field provided. *This is a 1,024 alphanumeric character field.*

4. Select . *The **Delete Platform** pop-up window closes, and the Platform is removed from the Search Results grid.*